

Sub: Request for Quotation (RFQ) of a 50 CPM Photocopier Machine for Prime Bank Limited.

Dear all,

Please refer to the captioned subject, we would like to inform you that, Prime Bank Limited intends to purchase photocopier machine for Board Secretariat & Company Affairs Division of Prime Bank. For this purpose, you are requested to submit technical and financial proposals in your company letterhead pad as per following format/ specifications:

Technical Specifications:

General Features	Specifications	Vendor's Response
Brand	To be mention by the bidder	
Model	To be mention by the bidder	
Country of Origin	JAPAN	
Country of Assembled / Made	To be mention by the bidder.	
Distributor Certificate	Must be submitted	
Technology	Mono Laser	
Type	Console by High desk	
Processor/CPU	1.2 GHz	
Copy Speed	50 pages (A4) per minute (Print/Copy).	
Copy Resolution	600x 600 dpi	
Print Resolution	1200 x1200 dpi , 4800 x1200 dpi	
Control Panel / Display Size	10.1 inch Color Touch (LCD)	
Warm-up- time	17 seconds	
Time to First copy	3.7 seconds	
Dimensions (W x D x H)	602mm x 665mm x 790mm	
Power Source	AC 220V-240V,50/60Hz	
Power consumption	740W	
General Memory	Standard 4 GB RAM	
SSD Memory	8GB	
Hard Disk	320 GB (Standard)	
Multiple copying	Up to 9999 copies	
Paper Size	A3 –A6R	
Paper Input Capacity	1150 sheets universal papers, (500 x2+150)	
Bypass	Min. 150 sheets	
Zoom Range	25-400% in 1% steps	
Duplexing	Standard with the machine.	
RADF	Standard with the machine.	
Mobile Printing	Airprint, mopria etc. standard	
Network Printer	Standard with the machine.	

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Network Colour Scanner	Standard with the machine.	
Standard Interfaces	USB 2.0 (Hi-Speed) USB Host 2.0 Fast Ethernet 10/100/1000 Base-TX, Standard Pen Drive Function.	
Operating System Supported	Windows server 2003, Windows Server 2008, Windows Server 2008 R2, Windows Server 2012, Windows Server 2012 R2, Windows XP, Windows Vista, Windows 7, Windows 8, Windows 8.1; Apple Macintosh OS x 10.5 or later; Linux	
Drum Life	6,00,000 Copies (A4 size) in a single drum as per catalog.	
Toner Life	40,000 Copies (A4 size) in a single cartridge toner as per catalog.	
Inner Finisher	To be specified by the bidder	
Warranty	01 (One) Year full warranty.	

Financial Proposal:

Item Description	Unit Price in BDT (Including VAT & TAX)
Heavy Duty Photocopier of 50 CPM	

Terms & Conditions:

1. Delivery and Installation: Delivery to be made from ready stock to the mentioned Division as per the work order by your own cost and responsibility.
2. Payment: Payment will be made within 30 (Thirty) days from receipt of bill from the Supplier. Payment will be made as per the following terms and conditions:
 - A. 90% of the unit price will be paid after satisfactory installation, testing & commissioning and satisfactory operation of the Photocopier(s).
 - B. Remaining 10% of the unit price will be paid to the Supplier after 6 (Six) months satisfactory operation of the Photocopier.
 - C. Bank will deduct VAT & AIT as per govt. rules.
3. Warranty: Standard Warranty of 12 (Twelve) months will be applicable. During this period, the vendor shall repair any kind of manufacturing defects including replacement of any parts at its own cost.
4. Support Level: The Supplier shall provide immediate response either by phone, e-mail, and fax or by person to any of the Purchaser's queries related to support and service. The Supplier shall be responsible for the agreed response time to fix any specific fault/problem along with routine service and support check-up.
5. After going through the terms & conditions, if you are interested to participate in the bidding process:
 - 5.1. Please drop your sealed proposal in your company's letterhead pad as per given format at **Prime Tower (Ground Floor), Plot 08 & 35 Airport Road, Nikunja-2, Dhaka -1229** and proposal submission deadline on **October 17, 2023 (03:30pm)**.

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5.2. Following papers/documents must be enclosed with the tender:

- i. Valid Trade License
- ii. Bank solvency certificate
- iii. Client list and contact person with performance (minimum 03) certificate (If available)
- iv. Updated/valid VAT, BIN and TIN Certificate.

5.3. Please submit all legal documents of Distributorship of the quoted Brand (if any).

For details information you may contact with below representative:

Mr. Md. Sharifuzzaman

Email: sharifuzzaman.amin@primebank.com.bd

Cell # 01730197540

Thanking you.



11.10.23

Md. Razu Ahmed
Officer,
Procurement - FMD